



Grenada Co-operative Bank Limited

welcome home

Grenada Co-operative Bank Limited, established in 1932, is the only indigenous commercial bank on the island, with 5 Retail Banking Units (branches), 10 ATMs and over 150 well-trained members of staff. Co-op Bank offers a full range of retail, small business, commercial and electronic banking services. As at September 2014, the asset base of the Bank was EC\$655 million.

Grenada Co-operative Bank Limited invites suitable applications for the position of Enterprise Development Officer.

Core Function: To engage in the delivery of credit to small enterprises such as agricultural projects, manufacturing, food processing, and services businesses.

Applicants must possess the following minimum qualifications:

1. Bachelors Degree in Business or in a related field,
2. Five years' experience as a Project / Business Analyst or equivalent qualification, **and,**
3. Formal training and experience in the appraisal of agricultural/ rural enterprise projects.

Persons must possess the ability to:

1. Collaborate with the Business Development Unit, and strategic partners to identify potential small enterprise opportunities.
2. Appraise and monitor small enterprises, and supervise sub-projects in the GCBL portfolio.
3. Review collateral issues and develop innovative collateral schemes that would facilitate the development of agricultural projects, without compromising security for the loans.
4. Make recommendations for approval and financing of sub-projects as appropriate.
5. Ensure the completion of all legal formalities for successful applications prior to the disbursement of loans.
6. Manage the disbursements of each loan to ensure that funds are used for the purpose for which they were approved.
7. Conduct quarterly field supervision visits to monitor implementation and operation of approved sub-projects and prepare a report of the findings of each visit.
8. Mentor and train counterpart staff in appraisal and monitoring techniques for agricultural and rural enterprise projects.
9. Ensure compliance with reporting requirements to the management.

The incumbent must consistently apply knowledge of business and management principles including strategic planning and possess excellent oral and written communication skills, research and presentation skills.

Salary is negotiable.

Interested and suitably qualified persons must address applications to
The Managing Director,
Grenada Co-operative Bank Limited
"Enterprise Development Officer"
Church Street
St. George's

The closing date for applications is **February 2, 2015**