



How To Do BUDDY PAYMENTS

Add a Peer (buddy)



- Select **PAYMENTS** option.
- Select **PAY A PEER** and then **MANAGE**.
- Enter your **MOBILE ID** (see Mobile ID set up instructions).
- Choose a **NICKNAME** for your buddy. It can be anything you wish
- Enter your buddy's **MOBILE ID** and **ACCOUNT NUMBER**.
- Enter a **REFERENCE** that tells the recipient who the payment is from.

Pay a Peer (buddy)



- Select **PAYMENTS** option.
- Select **PAY A PEER** and select the **BUDDY** you wish to send money to.
- Select the **ACCOUNT FROM** which you wish to make the payment.
- Enter the **AMOUNT** you wish to send to your buddy.
- Select **REVIEW** and then **SUBMIT**.

Scheduled Payments



- Select **PAY A PEER** option.
- Tap **PEER** to select the saved buddy you wish to pay.
- Tap **ACCOUNT FROM** to select the account you wish to pay from.
- Enter the **AMOUNT** you wish to pay the buddy.
- Select **CHOOSE AN OPTION** to set a frequency to transfer one-time or a regular recurring payment.
- Select the **DATE** you wish to begin the transfer.
- Select **CONTINUE** and then **SUBMIT**.

ENSURE YOU ARE LOGGED OUT OF eBANKING AFTER COMPLETING A TRANSACTION OR WHEN YOU WALK AWAY FROM YOUR COMPUTER OR MOBILE DEVICE.



About the MOBILE ID

Set up a new Mobile ID



- In the menu, select **SETTINGS**.
- Select **MOBILE ID**.
- If you do not have a **CURRENT MOBILE ID**, leave this field blank.
- Enter a Mobile ID that you will easily remember into the **NEW MOBILE ID** field.
- Select **SAVE CHANGES**.

This Mobile ID is what you will provide to others to receive buddy payments and it will be required to set up new peers.

Changing your Mobile ID



- In the menu, select **SETTINGS**.
- Select **MOBILE ID**.
- Enter your **CURRENT MOBILE ID**.
- Enter an updated Mobile ID that you will easily remember into the **NEW MOBILE ID** field.
- Select **SAVE CHANGES**.

Adding a Peer (buddy)



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- Select **PAY A PEER** and then **MANAGE**.
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- Choose a **NICKNAME** for your buddy. It can be anything you wish
- Enter your buddy's **MOBILE ID** and **ACCOUNT NUMBER**.
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